

## MOUNTLAKE TERRACE SALARY COMMISSION

October 23, 2019  
5:00 p.m.

Mountlake Terrace Council Chambers  
6100 – 219<sup>th</sup> Street SW, Suite 220

### COMMISSION MEMBERS PRESENT

Margaret Loiseau, Chair  
Eric Chham  
Victor Eskenazi  
Judi Smith

### COMMISSION MEMBERS ABSENT

Dustin DeKoekkoek, Vice Chair (excused)

Chair Loiseau called the meeting to order at 5:02 p.m.

The Commission concurred with the meeting agenda, and approved the minutes of the October 9, 2019 meeting.

### Review of Materials Requested at the October 9, 2019 Meeting

The Commission reviewed the materials included in the packet that had been requested at the October 9, 2019 meeting:

- City of Mountlake Terrace ordinance forming Salary Commission
- stipend for attendance at Health District and Community Transit Board meetings
- information on rent payments on Interim City Hall
- tax assessment on new City Hall
- information on proposed sewer and storm water rate increases

The materials regarding the impact on 6-year financial forecast pay structure increase was not available prior to the meeting so the materials were distributed during the meeting.

City Manager Hugill reviewed City of Mountlake Terrace Ordinance 2744 which amended Chapter 2 of the Mountlake Terrace Municipal Code to add a new chapter “Mountlake Terrace Salary Commission.”

City Manager Hugill reminded the Commission that they are to convene, complete review, adopt by resolution and file schedule of salaries for the Mayor and City Council with the City Clerk within 120 days of the appointment of the commission. The 120 day review time schedule may be extended upon request by the Commission and approval by the City Council.

*\*\*the 120 day review schedule ends on December 4, 2019\*\**

Public hearing is required before the adoption of the schedule of salaries for the Mayor and City Council. Notice of the public hearing must be advertised 10 days in advance of the hearing date.

Per Ordinance 2744, every 5 years, beginning in 2019, a salary commission shall be appointed and the commission shall begin a salary review as outlined in the ordinance.

City Manager Hugill reported the Mayor and/or City Councilmembers would receive a stipend for attendance at the Snohomish County Health District, Board of Health (\$55 per meeting) and Community Transit Board of Directors (\$90 per meeting – stipend is only for part-time elected officials). Mountlake Terrace does not currently have representation on the Community Transit Board of Directors. Mayor Matsumoto Wright is the Mountlake Terrace representative on the Snohomish County Health District, Board of Health.

Discussion followed regarding additional pay for committee participation.

#### MOTION

Chair Loiseau            Move to provide no additional pay for committee/board attendance.

Commissioner Smith

Motion carried 4-0.

The Commission requested information on tax impact/assessment related to the Civic Campus Project. City Manager Hugill reported the rent payment on Interim City Hall is approximately \$520,000 annually. Hugill will provide additional information regarding tax impacts.

Questions were asked regarding the proposed sewer and storm water utility rate increases. The discussion and recommended rate code updates are on the City Council agenda for October 31, 2019 with public hearing and adoption scheduled for November 4, 2019. City Manager Hugill reported that new development pays a connection fee which includes reimbursement fees to upsize pipes.

The 2020 increase for Waste Management services is 1.685 percent. The current Waste Management contract expires December 31, 2022.

City Manager Hugill reviewed the six-year financial forecast. Hugill explained the ending fund balance is equivalent to cash on hand (the funds are not obligated elsewhere).

#### New Business

Commissioner Eskenazi proposed a community (including City Councilmembers) survey requesting input on a salary increase for the City Council. HR Manager Choate reported the cost for an online survey (i.e., SurveyMonkey) is approximately \$350 per year. Discussion followed if a poll could be done via Facebook inquiring if the community was in favor of an increase and if so, how much or if they were opposed to an increase. Commissioner Eskenazi commented that the City of Edmonds recently completed their 2019 elected official salary survey and requested copy of the question. Choate will request copy of the questions from the City of Edmonds.

Commissioner Eskenazi requested City Manager Hugill post notice of the Salary Commission meetings in his weekly report and on the city Facebook page.

#### Adjournment

The meeting adjourned at 6:18 p.m.